



APPLICATION GUIDELINES

for Hosting 2025 WT International Referee Courses

1. INTRODUCTION

- 1.1. The Application submission process for the Hosting WT International Referee Courses is now open for the WT Member National Associations (MNAs) and Continental Unions (CUs). If you are interested in hosting, please fill out the attached form and send it to WT Development & Education Department via email to education@worldtaekwondo.org.

2. TIMELINE FOR THE APPLICATION SUBMISSION TO WT

- 2.1. We recommend sending the application form at least (3) three months prior to event dates.

3. INTERNATIONAL REFEREE COURSES INFORMATION

3.1. For Kyorugi IR Courses: **4-days program**

If LOC is willing to host “**Kyorugi Technical Training Program**”; An additional 1-day in conjunction schedule with Kyorugi IR Courses is required. The program targets national coaches and referees; the curriculum will cover amended Kyorugi Competition Rules, Case Studies and IVR Scenarios.

3.2. For Poomsae IR Courses: **5-days program**

If LOC is willing to host “**Poomsae Technical Training Program**”; The course can be combined with the first 2-days of the Poomsae IR Courses or it can be organized separately (2-day program) in conjunction schedule with Poomsae IR courses. The program targets national coaches and referees; the curriculum will cover Poomsae Practical Training followed by Scoring Criteria of WT Poomsae Championships.

4. MINIMUM PARTICIPANT REQUIREMENTS

4.1. Poomsae International Referee Seminar & Refresher Course: **Minimum fifty (50)**

4.2. Kyorugi International Referee Seminar & Refresher Course: **Minimum fifty (50)**

* The course can be canceled by WT if the numbers are not applicable for hosting by the registration deadline. By organizing events that meet international standards, the hosting country can leave a legacy based on its operational capabilities



5. QUALIFICATION FOR PARTICIPATION

5.1. For Kyorugi IR Seminar, in accordance with WT regulations on Article 4.1., Qualification for Application is as below;

- 5.1.1. Holder of Kukkiwon 1st Dan or higher
- 5.1.2. Holder of national referee certificate by the pertinent National Association, however, the applicant from the newly affiliated National Association which does not have the referee certificate system may attend the seminar with the letter of the president of the pertinent National Association confirming that there is no national referee certificate system in the pertinent country.
- 5.1.3. The one recommended by the pertinent member national association (MNA) to which the applicant belongs. (Pertinent MNA refers to the MNA of the current country of residence). In addition, the applicant's recommendation, national referee certificate, residence and GOL number should coincide with the pertinent MNA.
- 5.1.4. The one who has command of oral & written English language.
- 5.1.5. The one of 21 years or older (The age is calculated based on the year when the international referee seminar is held)
- 5.1.6. Holder of Global Official License ('GOL')

5.2. For Poomsae IR Seminar, in accordance with WT regulations on Article 4.1., Qualification for Application is as below:

- 5.2.1. Holder of Kukkiwon 4th Dan or higher. However, 2nd or 3rd Dan holder may attend the Seminar on recommendation of the pertinent Member National Association with the active number of international Poomsae Referees not exceeding (10) ten.
- 5.2.2. The one recommended by the pertinent member national association (MNA) to which the applicant belongs. (Pertinent MNA refers to the MNA of the current country of residence.) In addition, the applicant's recommendation, national referee certificate, residence and GOL number should coincide with the pertinent MNA)
- 5.2.3. Holder of National Poomsae Referee Certificate by the pertinent National Association. However, applicants from a newly affiliated National Association without a Poomsae referee certificate system may attend the seminar with a letter from the president of the pertinent National Association confirming the situation stated above.
- 5.2.4. The one of 21 years or older (The age is calculated based on the year when the international referee seminar is held.)
- 5.2.5. The one who is able to communicate in spoken and written English.
- 5.2.6. Holder of Global Official License ('GOL')

5.3. Disqualification

- 5.3.1. Upon discovery of any unqualified condition or false information provided in the application, the applicant can be disqualified at any time.
- 5.3.2. Any form of inappropriate behavior during the seminar such as cheating, or misbehavior could lead to disqualification and the participant could be suspended from future international referee seminar.



6. REGISTRATION FEES

- 6.1. Kyorugi IR Seminar: **USD 400**
- 6.2. Kyorugi IR Refresher Course: **USD 200**
- 6.3. Kyorugi Technical Training Program: Option to hosting LOC but the price range should be **up to USD 100** and the final amount is decided through consultation with WT.
- 6.4. Poomsae IR Seminar: **USD 400**
- 6.5. Poomsae IR Refresher Course: **USD 200**
- 6.6. Poomsae Technical Training Program: Option to hosting LOC but the price range should be **up to USD 200** and the final amount is decided through consultation with WT.

7. REVENUE

- 7.1. Registration fee of WT International Referee courses will be allocated to WT.
- 7.2. Registration fee of LOC programs (Kyorugi/Poomsae Technical Training Program) will be allocated to the hosting LOC.

8. OC RESPONSIBILITIES

- 8.1. LOC will bear the cost of (3) three economy-class round-trip air tickets and room& board for WT Officials
- 8.2. Hotel reservation for participants:
Provision of the detailed accommodation information such as hotel info, hotel booking form, single/double room rates per room and night including tax and with/without breakfast. (Price range must be up to USD 200)

* Hotel prices provided by the LOC should be within the range of reasonable prices.

* The organizer may make a special price package for the participants including hotel, transportation, sight-seeing, souvenirs, etc. In this case, the host should specify the hotel price included in the package.

* It is optional for the hosting LOC to make staying at the hotel mandatory for participants. In this regard, we expect this will help negotiation with the hotel for venue preparation.

- 8.2.1. Option 1. Mandatory for all applicants.
- 8.2.2. Option 2. Mandatory for IR Seminar applicants (only).
- 8.2.3. Option 3. N/A

- 8.3. Visa support for participants

- 8.4. Ground Transportation (including airport pick-up and drop-off for participants)

- 8.5. Course preparation: (2) two (English speaking) volunteers for the course period, venue for lecture & practical, equipment required for scoring practice & test, etc. please check below the required information.



No	Item	Qty	Detail	Required for
1	Theoretical Training Area	1	For lecture (Classroom-style arrangement) (Minimum capacity of 100 persons)	Both courses
2	Practical Training Area	1	Size of two courts or more (Minimum capacity of 100 persons)	Both courses
3	Registration desk	1	For Onsite registration	Both courses
4	Resting Areas for WT Officials	1	Resting Area for Instructor(s) & official(s)	Both courses
5	Lecture & Presentation System	1	One at lecture room (Free Wi-Fi HDMI cables, Multi Power Cable, etc.)	Both courses
6	Sound System	2	One at Lecture room & one at practical area (Headset Microphones, Wireless Microphones, etc.)	Both courses
7	Head Table or Platform	2	One at Lecture room & one at practical area	Both courses
8	Stage	1	One at practical area	Poomsae course
9	Extra Screen(s)	-	Extra screen for participants if over 100 participant(s)	Both courses
10	Volunteers (Taekwondo Athletes)	10	For Kyorugi practical training (Day 3 ONLY: 10 or more athletes)	Kyorugi course
11	Scoring Devices	-	Either KP&P or DAEDO Scoring devices (without PSS equipment)	Kyorugi course
12	2PDP(TV Monitor) & Cables	-	For Scoring Simulation Practice & Test	Kyorugi course
13	Copy Machine (Laser Printer)	1	One at Registration desk (for WT officials)	Both courses

(Explanation #8.5: preparation requirement)



8.6. Venue: Accommodation & Venue is expected to be located within walking distance.

8.6.1. Practical Training Venue: (minimum capacity of 100 persons)

8.6.2. Lecture room (minimum capacity of 100 persons)

9. HOSTING MNA's BENEFIT

9.1. The hosting country's association plays a pivotal role in the revitalization of Taekwondo, particularly as the number of international Taekwondo referees are continuing to grow.

9.2. Revenue can be generated through organizing national courses with the international referee education courses.

9.3. By organizing events that meet international standards, the hosting country can leave a legacy based on its operational capabilities.

10. FOR MORE INFORMATION

10.1. Please contact WT Development & Education Department via email.

Email	education@worldtaekwondo.org
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Contact Person	Kai Seung Hwan Ko Manager Jin Ho Kim Coordinator
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Phone	(+82) 2 3420 1414 (+82) 2 3420 1434
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Website	https://www.worldtaekwondo.org/calendar/cld_index.html
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Application Form

For Hosting WT International Referee Courses

To: World Taekwondo
10th Fl., Booyoung Taepyeong Bldg., 55 Sejong-daero, Jung-gu, Seoul, Korea 04513
E-mail : education@worldtaekwondo.org / Tel : 82 2 3420 1414

1. Name of applying WT Member National Association:

Hosting MNA	
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2. Proposed schedule & venue information:

Check for Desired course(s)	<input type="checkbox"/> KYORUGI IR Seminar & IR Refresher Course (4-days program) <input type="checkbox"/> KYORUGI Technical Training Program for local referee & coaches (1-day program) <input type="checkbox"/> POOMSAE IR Seminar & IR Refresher Course (5-days program) <input type="checkbox"/> POOMSAE Technical Training Program (2-days program)
Course Description of optional courses	- Kyorugi Technical Training Program: Analysis of (amended) Kyorugi competition rules & case studies and IVR scenarios. - Poomsae Technical Training Program: Poomsae practical training (recognized Poomsae) followed by scoring criteria of WT Poomsae championships.
Proposed Course Schedule(s)	
Venue information	
Accommodation (Hotel) information	

3. Contact Person:

Name	
Position	
Email	
Mobile	



4. Participant capacity: () people

* The course can be cancelled by WT if the numbers are not applicable for hosting by the registration deadline. (minimum 50 or above)

* Organizing Committee may cancel the event with written notice to WT, one (1) month prior to the originally scheduled date; if the course is subsequently canceled within one (1) month before the event for any reason, the party responsible for the cancellation will be held liable for compensation. (cost of a round-trip economy class flight ticket, accommodation, etc.)

We are pleased to submit application of intent to host WT International Referee courses in 2025.

By signing below, I acknowledge that I have fully read and understood the guidelines for hosting.

I understand that if I have any questions or concern about the guidelines, it is my responsibility to discuss this with the World Taekwondo (WT) Development & Education Department.

Name of President of the Applying WT MNA

Signature of President